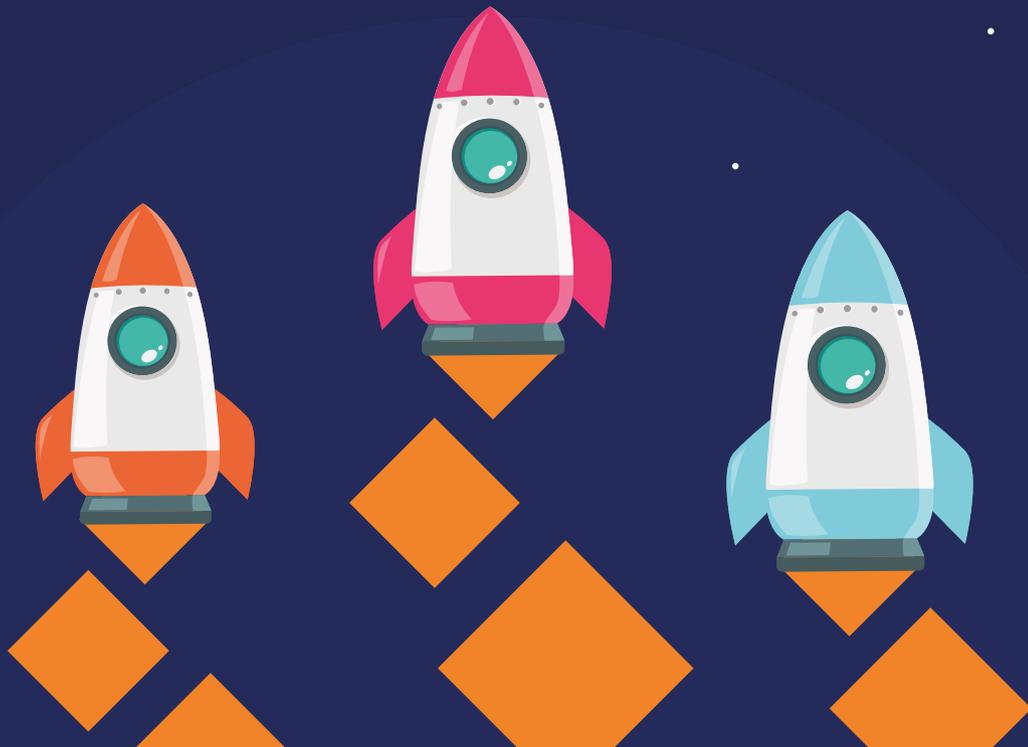


# PAGE ♦ KIRK

CHARTERED ACCOUNTANTS AND CHARTERED TAX ADVISERS

## **Launch** your career with Page Kirk chartered accountants

We accept any degree discipline to join our  
**Graduate and Placement Schemes.**



# PAGE KIRK

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# About Page Kirk

We are a Nottingham based firm of chartered accountants and chartered tax advisers. As a firm of the future, what really matters to us is building the long-term relationships our clients are looking for, and giving them the very best advice.

We are a progressive and dynamic organisation and are always keen to hear from individuals interested in pursuing a career in accountancy or taxation.



# About our Graduate Programme

Are you in your final year and thinking about a career in accountancy or taxation? If so, our graduate training programmes for chartered accountants and tax professionals may be ideal.

You will gain work experience with us while studying for the ACA Qualification with the Institute of Chartered Accountants in England and Wales (ICAEW). Throughout your training contract, you will also have your own mentor and can expect the full support of our team. We provide the very best technical training and give you early responsibility, which means practical experience across a wide range of audit, accounting, and tax work. You also know that you are working in a progressive firm which always embraces the latest developments in technology.

We are **always** on the  
look out for new talent

“

By training at Page Kirk LLP, I was presented with a unique opportunity to work within several different areas of accountancy and audit enabling me to obtain a full, rich and rewarding experience, while also maintaining a healthy work-life balance. This helped me extensively during my ACA exams as I was able to draw on the experiences within these areas to become a qualified ACA Chartered Accountant. Even after this, there is significant potential to grow as proven by my progression to Partner as of 1 April 2021. During this time, I was fortunate enough to complete a three-month secondment in the USA with an associated CPAmerica member firm to gain international audit and accounting experience. This helped me with my work dealing with international clients.

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**James Haywood**  
Partner



# Who can do the ACA Qualification and join the Graduate Scheme at Page Kirk?

In addition to achieving a minimum of a 2.1 in ANY degree discipline, this role is well suited to individuals with the following skills and attributes:



General business interest and awareness



Organisational and time management



Motivation and initiative



Self-motivation and commitment to combine study while working



IT proficiency



Integrity and trustworthiness



Communication and interpersonal skills



Analytical thinking and problem-solving



Good work ethic



Methodical in approach to work



Leadership qualities and effective team working abilities



Act ethically, maintaining confidentiality

# Why pick the ACA Qualification?

The ICAEW's Associate Chartered Accountant (ACA) Qualification typically takes three years to complete and is valued around the world in business, practice, and the public sector. The knowledge and skills provided by the ACA mean that ICAEW Chartered Accountants are highly sought-after professionals.

The qualification is made up of four elements which provide students with a combination of finance knowledge, accountancy skills and real-world business experience.



## **450 Days of Practical Work Experience**

Offering invaluable insights into the realities of a career in chartered accountancy.



## **15 Exam Modules**

Covering a broad range of topics including financial management, law, assurance and business strategy.



## **Professional Development**

Preparing you to successfully handle different situations that you'll encounter throughout your career.



## **Ethics and Professional Scepticism**

Providing you with the skills to work under close scrutiny and be confident you are making the right decisions.

# Our ACA/CTA Joint Programme

The Institute of Chartered Accountants England and Wales (ICAEW) and the Chartered Institute of Taxation (CIOT) have developed a joint programme which enables you to achieve both the ACA and the CTA qualifications in four years. The programme is a unique and efficient route for students who want to specialise in one of three areas of taxation:



**Taxation of Major  
Corporates**



**Taxation of Owner-  
Managed Businesses**



**Indirect Taxation  
(e.g. VAT)**

## Benefits include:

### **An Accelerated Route**

Whilst the ACA/CTA can be challenging, it allows you to qualify as a tax professional faster whilst also gaining the prestigious Chartered Accountancy Qualification.

### **Three Excellent Route Options**

The opportunity to specialise in an area of your choice.

### **Technical and Business Combination**

The qualification gives you technical tax skills alongside a business focused mindset.

### **Optimised Study Time**

The joint programme involves fewer exams, freeing up time to build industry experience.

# What our team say about us



**Anees Hussain**

Trainee Accountant

"Working at Page Kirk has enabled me to pursue my dream of becoming a qualified Tax Professional. Deciding to start my career off at the firm has proved to be one of the best decisions I've ever made. The support I have received here, both on a professional and personal level, has been fantastic. Studying towards the joint ACA/CTA Qualification has been challenging so far, but all my colleagues have been wonderful in guiding me through the studying process. The number of questions I have been asking is far too many to count! However, everyone here is extremely patient and supportive. The expertise of my more senior colleagues and their willingness to pass on their experiences to more junior members of staff are what I value most about working at Page Kirk."



**Luke Shacklock**

Assistant Manager

"I joined Page Kirk on the Graduate Scheme in September 2018 following a placement year with the firm while at university. Page Kirk have supported my ambition to study for the ACA/CTA joint programme and, in May 2022, I completed my final exam. Page Kirk has provided me with excellent study support which has helped me in passing all my exams on the first attempt! Alongside my studies, I have been afforded the opportunity to work across a broad range of businesses and have had a comprehensive exposure to many disciplines within public practice, which is not usually the case when training at some of the larger firms with strict divisional segregation."



**Josh Ruthven**

Accounts and Tax Trainee

"After achieving a 2:1 in a non-accountancy-related degree, I was concerned I would struggle to adapt to my new environment, but the support network at Page Kirk has been fantastic and allowed me to settle in straight away. Studying for the ACA/CTA Qualification alongside working has enabled me to gain a vast amount of knowledge at the same time as applying it on a day-to-day basis. The CTA Qualification has helped me gain a real insight into the intricacies of tax legislation. It has also helped me to solve complex tax issues in practice. In the office, I have gained invaluable experience compiling tax returns and more recently completing accounts for sole traders, partnerships, and limited companies."



**Tom Johnson**  
Assistant Manager

"There is a tremendous opportunity to progress at Page Kirk. Just over 12 months after qualifying I was promoted to assistant manager, giving me sole responsibility over a hand-picked selection of audit and limited company accounts clients.

Furthermore, after qualifying you have the opportunity to go on a 3-month secondment to the USA. We have sent employees and received other qualified accountants in return from firms in Boston, Portland and San Jose. I was lucky enough to live and work in the last of those destinations at the end of 2022. As well as being a great learning experience from a professional point of view, my host immersed me in the culture arranging trips to San Francisco, Yosemite and Monterey Bay. I also took advantage of the free flights by taking holiday after I finished my 10-week stint, visiting Los Angeles and Las Vegas!"

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**Matt Laurenti**  
Trainee Accountant

"After graduating from university, working at Page Kirk has offered me the opportunity to further extend my knowledge in accounting, audit and tax through the ACA training programme as well as being trusted with client work. In the short time I have been here I have got to know many skilled and experienced colleagues as well as other trainees who have shown me the ropes and helped me to settle in. The culture is reflected through the friendliness and helpfulness of the staff who are always willing to go out of their way to provide help. I work with a diverse group, some of whom were in my shoes not so long ago, making it extremely easy to have a good relationship and relate to each other. I look forward to enhancing my skillset even further and facing the challenges that this demanding but rewarding work provides."

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**James Allsopp**  
Trainee Accountant

"I found the prospect of starting my first career job to be daunting. I was instantly put at ease on my first day at Page Kirk, being welcomed by the team and settling in quickly with everybody. Page Kirk has provided me with an ideal environment to progress my skills and work towards my ACA Qualification, in particular by providing study leave to allow me to have the best possible chance to pass my exams and move forward towards getting my qualifications. The support network has meant that help was always at hand when I found things difficult, providing advice and allowing me to learn effectively on the job."



**Matthew Walton**

Trainee Accountant

"The start of my career at Page Kirk has far exceeded my expectations and I am looking forward to all there is to come! After studying Maths, I wasn't sure how the transition to accounting would go but everyone is so helpful and supportive, and Page Kirk gives you all the resources you'll need to succeed. Studying for your ACA is challenging but as everyone has been in your shoes, there is an appreciation of what you are going through. You get plenty of college days and the other trainees are available for any questions you might have. Our clients are from a great range of industries so you will develop business skills and knowledge in many sectors. Page Kirk is a great place to start your career as an accountant."



**Trisha Doan**

Trainee Tax Technician

"Page Kirk has helped build the foundation for my career by giving me the opportunity to gain the ATT Qualification, with full support throughout the process. Having decided to completely change my career, I felt as though I would be at an extreme disadvantage in comparison to those with more experience than me. However, I have received excellent support from staff who have taken the time to lend me a helping hand whenever I struggled with the work I was doing. Page Kirk is a fantastic place to work at and I am looking forward to seeing my career progress with this company."



**Joe Virtue**

Trainee Cloud  
Accounting Technician

"I truly appreciate being part of a forward-thinking firm that makes you feel valued. The team has been incredibly welcoming and actively encourages me to be innovative and bring forward any ideas I have to provide the very best service to our clients. There is a sense of community here at Page Kirk which reflects the fantastic culture that has been built through teamwork and social events outside of work."

# What we can offer graduates/ benefits of working with Page Kirk

Whichever qualification you are studying towards there are many benefits to being a graduate at Page Kirk, including:

- The opportunity to gain qualifications relevant to your specialism.
- A supportive learning environment with knowledgeable mentors and an excellent peer group keen to share their experiences.
- Structured development with measurable milestones and salary rewards at relevant points.
- A full commitment to exam success with paid study leave to attend college.
- Opportunities to work in America for three months once qualified.
- Numerous development opportunities to work within several specialisms to gain broader skills and meet new people.



# In addition, you will enjoy other benefits which include:



Being part of a professional, engaging firm with a forward-thinking approach



Committed to social responsibility and regularly engaging in fundraising activities



Enhanced holiday entitlement



Free parking



A friendly, centrally located office, with good access to transport links



The opportunity to participate in a wide range of social activities out of hours



Christmas shutdown – office closure from Christmas Eve till after New Year's Day



Flexible working arrangement

# Placements

If you're wondering whether a career in accountancy is for you, doing a placement with us is a great idea. You'll earn a competitive salary, it'll look great on your CV and you'll get a real insight into what being an accountant is all about. We recruit new graduates every year, so impress us with your placement and this could be a foot in the door for your long-term career with us!

Students on our Placement Scheme are given the opportunity to gain the ICAEW's Certificate in Finance, Accounting and Business (CFAB) Qualification, which is an internationally recognised qualification that provides a taster for the Chartered Accountancy Qualification. We offer placements to students who have completed the second year of their degree for a period of twelve months, typically starting in September.





**James Tarr**

Trainee Accountant

"I really enjoyed my placement year with Page Kirk. This was an excellent opportunity for me to develop valuable skills in my professional and personal life. The year allowed me to become more organised, hard-working, and confident. Following my placement, I returned to Loughborough University to complete my Financial Mathematics degree, graduating with a first. A stand-out feature of the year was the opportunity to complete the first year of the ACA Qualification as part of the CFAB Scheme – everyone at Page Kirk was incredibly helpful in preparing me for this challenge. I was sad to be leaving Page Kirk, and I enjoyed it so much that I returned in 2022 to join their graduate scheme. I am now progressing through the rest of the ACA Qualification and I'm very excited to see where I can go in the future with the new skills I have gained here."



**Connor Limerick**

Trainee Accountant

"I experienced working in different specialisms while on the Page Kirk Placement Scheme. I was able to quickly develop my understanding of some of the many different processes, with constant help and support from the team. The CFAB Qualification helped me gain a deeper understanding of the work I did in the office; it was an experience which has made me excited to progress. Following the completion of my placement, I returned to Loughborough University to complete my degree in Economics with the new skills I gained."



**Max Perry**

Trainee Accountant

"I decided to go for a role at Page Kirk during my placement year as I wanted to get a proper understanding of what it would be like to work in the accounting industry before I graduate. Having the opportunity to study the CFAB Qualification whilst on placement is something that stood out to me when applying to Page Kirk. It will help serve as a great entry route to chartered accountancy. Everyone at Page Kirk's made me feel very welcome and I'm glad to be working in a large office surrounded by many colleagues who I can reach out to for help."

# Life at Page Kirk

## Our people

As a service business, our people are the single-most important part of our organisation and, without them, our firm would not be able to operate. This is why we prioritise upholding our culture of nurturing and developing our people across all experience levels.

We focus intently on everyone's personal development and welfare. There is always room to grow and we are always looking to provide our people with career opportunities. This makes for a fulfilling environment and is well received throughout our workplace.



## Our social club

There is always something social in the calendar at Page Kirk, and there is always something for everyone to get involved with.

We make social activities a regular part of life at Page Kirk, which help give the chance for everyone to relax and get to know each other outside of a work environment. We organise annual summer socials with previous events including a BBQ at Hart's Hotel in Nottingham and a river cruise on the Nottingham Princess. We always have our annual Christmas party, where we try to find the most exciting venue around to host us each year.

Between our scheduled summer and Christmas events, there are always ad-hoc social activities the team are planning, which everyone can get involved in.



## Our charity work

We prioritise corporate social responsibility by encouraging our people to engage with and give back to communities to help make a difference. As part of this, our ongoing charitable initiatives have seen us support Meningitis Now, Emmanuel House, When You Wish Upon a Star, The Dyslexia Association, Artcore, and Rainbows Hospice.



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## Our future leaders

We recognise that the younger stars amongst us are business leaders of the future which is why we invest time in engaging and building strong relationships with our local universities. We showcase industry opportunities and offer advice on careers to help support students in deciding on their future career paths.

We feel it is important to give our employees the best experiences and personal development opportunities. That's why we have an international secondment programme, where we offer our newly-qualified accountants the opportunity to work in the US for three months – a real once-in-a-lifetime experience that helps broaden their horizons.

**We are great believers in promoting from within our team to reward excellent performance and ensure all employees get the career progression they want and deserve.**

# How to apply

To guarantee the very best levels of service to clients at both technical and personal levels, we are looking for high-calibre graduates with real drive and personality. Competition is tough and you'll need a minimum of a 2:1 degree classification (in any discipline) to be considered.

If the challenge of a varied and fulfilling role appeals to you, please **visit our website to complete our online application form and upload your CV**. Please also submit a cover letter identifying why you would like to be part of the Page Kirk team and why you are suited for the role. Please note that we are not registered to sponsor non – EEA applicants for employment.

Visit [www.pagekirk.co.uk/careers](http://www.pagekirk.co.uk/careers) to apply

Click here for more  
information about our  
Placement Scheme.

Click here for more  
information about our  
Graduate Scheme.

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